



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Committee

Tuesday, May 20, 2014

10:00 AM

**Cook County Building, Board Room, Rm. 569
118 North Clark Street, Chicago, IL 60602**

PUBLIC TESTIMONY

According to the Forest Preserve District of Cook County Board's Rules of Organization and Procedure, Section 1-4-30, public testimony will be permitted at regular and special meetings of the Board and at committee meetings of the Board. Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

COMMITTEE REPORT

14-0270

Committee Name: Finance Subcommittee

Committee Date: April 8, 2014

Proposed Settlements Approved Fiscal Year 2014 to Present: \$193,592.72

Proposed Settlements to be Approved: \$ 3,609.72

Legal Fees Approved Fiscal Year 2014 to Present: \$245,161.74

Legal Fees for 4/8/2014 to be Approved: \$ 44,497.24

***For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for 4/8/2014.**

DISBURSEMENTS

14-0249

Department(s): Resource Management

Action: Approve Invoice # 002-000

Payee: University of Illinois, Champaign, Illinois

Good(s) or Service(s): Developing Natural and Cultural Resource Master Plan

Fiscal Impact: \$157,585.20, Contract Not to exceed \$1.3 million for completion of the initial plan. Funding of additional work under the Intergovernmental Agreement would be approved by the Forest Preserve District Board of Commissioners on a year to year basis with a maximum of (5) five years.

Accounts: Habitat Restoration, 09-6750

Contract Number(s): FPD 2014-01101

Summary: The Prairie Research Institute of the University of Illinois is developing the Natural and Cultural Resource Master Plan to be completed, produced and distributed by 12/31/2014 as part of the celebration of the 100th Anniversary of the Forest Preserves of Cook County.

14-0264

Department(s): Resource Management

Action: Request to disburse payment

Payee: Pizzo and Associates, Leland, Illinois

Good(s) or Service(s): Habitat enhancement services.

Fiscal Impact: \$49,000.00

Account(s): Capital Improvement Fund and Grant Accounts, 09-6750, 09-6755 and 10-6750

Contract Number(s): 13-31-116S

Summary: This contract provides for comprehensive habitat enhancement services through the Preserves.

BID RECOMMENDATIONS

14-0227

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Paul Borg Construction Company, Chicago, Illinois

Reason: Contract 13-80-01 G6R3A-1 rebid consists of performing building improvements at River Trail Nature Center Sugar Shack, Des Plaines Maintenance Headquarters and Mathew Bieszczat Volunteer Center. Work includes interior and exterior renovations, accessibility upgrades and the installation of emergency exit and fire alarm systems, and other related work as specified in the plans & specifications.

Bid Opening Date: 4/2/2014

Bid Results:

- | | |
|-----------------------------------|--------------|
| 1. Paul Borg Construction Company | \$218,919.80 |
| 2. O.A.K.K. Construction Co. Inc. | \$318,307.00 |

Estimated Fiscal Impact: \$218,919.80

Contract Period: 270 days after issuance of Notice To Proceed

Account(s): Building Accounts, 25-6710

District(s): 9 and 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0229

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Old Veteran Construction Inc., Chicago, Illinois.

Reason: Contract 13-80-02-03C1-R; The work includes repair and replacement of bridges, culverts, and an underpass at 9 locations in regions seven, eight and nine (in Southwest and South Cook County) of the Preserves and other related work as specified in the plans & specifications.

Bid Opening Date: 4/16/2014

Bid Results:

- | | |
|----------------------------------|-----------------|
| 1. Old Veteran Construction Inc. | \$1,162,905.65* |
| 2. Pan Oceanic Engineering | \$1,238,526.00 |

* Old Veteran Construction Inc. bid \$1,182,045.65, but after further examination, Old Veteran Construction Inc. made a mathematical error in its calculation. Their actual bid is \$1,162,905.65

Estimated Fiscal Impact: \$1,162,905.65

Contract Period: 6/15/ 2014 - 4/15/2015

Account(s): Trails Accounts, 25-6780, 51-6780, 52-6780, and 54-6780

District(s): 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0234

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Matthew Paving, Inc., Oak Lawn, Illinois.

Reason: Contract 10-80-79G is for construction of the Orland Grassland Bicycle Trail Project, a new 5.4 mile loop paved trail system in Orland Park. There are spur connections at each intersection, including 167th and LaGrange Road, 171st and LaGrange Road, 179th and LaGrange Road, 179th and 104th Ave., and 167th and 104th Ave. The work includes, but is not limited to, site grading, asphalt trail construction, drainage improvements, landscape restoration, signage and other related work as specified in the plans and specifications.

Bid Opening Date: 4/11/2014

Bid Results:

- | | |
|------------------------------------|----------------|
| 1. Matthew Paving, Inc. | \$2,288,206.11 |
| 2. Pan Oceanic Engineering | \$2,496,589.50 |
| 3. Crowley Sheppard Asphalt, Inc. | \$2,799,274.25 |
| 4. John Burns Construction Company | \$3,587,841.38 |

Estimated Fiscal Impact: \$2,288,206.11

Contract Period: 6 months from notice to proceed.

Account(s): Trails Accounts, 25-6780, 51-6780, 52-6780, and 54-6780

District(s): 17

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0236

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a contract with American Backhoe Service, University Park, Illinois.

Reason: Contract 13-80-03-001-C is for the Camp Shabbona Offsite Utility Project. The proposed project is to construct offsite electrical utility duct to support the development of the Camp Shabbona site in Calumet City. The work includes, but is not limited to, trenching and duct installation and other related work as specified in the plans and specifications.

Bid Opening Date: 4/2/2014

Bid Results:

1. American Backhoe Service	\$363,791.00
2. Burling Builders, Inc.	\$371,083.04*
3. Leopardo Companies	\$421,521.85**

* Burling Builders Inc.’s bid was read into the record as \$371,000.00, but after further examination, Burling Builders Inc. made a mathematical error in their calculations. Their actual bid is \$371,083.04.00.

**Leopardo Companies bid was read into the record as \$421,524.00, but after further examination, Leopardo Companies made a mathematical error in their calculations. Their actual bid is \$421,521.85.

Estimated Fiscal Impact: \$363,791.00

Contract Period: 90 days from notice to proceed.

Account(s): Camp Development, 25-6730, 51-6730, 52-6730 and 54-6730

District(s): 4

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0237

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Old Veterans Construction, Chicago, Illinois.

Reason: Contract 13-80-03-005-C is for the Camp Reinberg Offsite Utility Project. The proposed project is to construct an offsite sanitary sewer to support the development of the Camp Reinberg site in Palatine. The work includes, but is not limited to, installation of new sanitary sewer and force main and other related work as specified in the plans & specifications.

Bid Opening Date: 05/2/2014

Bid Results:

1. Pan Oceanic Engineering	\$129,989.00 *
2. Old Veterans Construction	\$224,371.75
3. Berger, Excavating	\$243,275.00

*Pan Oceanic Engineering was the lowest bidder but found to be non-responsible.

Estimated Fiscal Impact: \$224,371.75

Contract Period: Five (5) months from notice to proceed.

Account(s): Camp Development, 25-6730, 51-6730, 52-6730, 54-6730

District(s): 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

14-0238

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Martinez Frogs-OVC JV, Chicago, Illinois.

Reason: Contract 11-80-14 re-bid is for Oak Forest Heritage Preserve Trail Construction and Parking Lot Improvements. The work includes construction of a paved and gravel loop trail over 2 miles in length and construction of a paved parking lot facility for 28 cars on former gun club property. The work also includes interpretation nodes and signage, pedestrian bridge installation, boardwalk, landscape plantings, storm water piping, and other related work as specified in the plans and specifications.

Bid Opening Date: 4/16/2014

Bid Results:

<u>Firm</u>	<u>Base Bid</u>	<u>Recommended Base Bid with Deducts</u>
1. Martinez Frogs-OVC JV	\$1,933,525.05	\$1,523,867.85
2. Pan Oceanic Engineering	\$1,969,139.80	\$1,812,989.80
3. John Burns Construction	\$1,998,249.89	\$1,834,196.64

Base bid amounts include line item costs for seeding and mulching a 20 acre portion of the site, as well as line item costs for soil treatment for lead on another portion of the property that is outside of the immediate area of development and use. In order to complete the project at an amount closer to the budgeted amount, the recommendation is to award the contract with these items deducted from the project. These work items would be postponed until a later date.

Estimated Fiscal Impact: \$1,523,867.85

Contract Period: 220 days from notice to proceed.

Account(s): Recreation, Landscape Improvement Accounts, 25-6760, 51-6760, 52-6760 and 54-6760

District(s): 6

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Burling Builders, Inc., Chicago, Illinois.

Reason: Contract 13-80-03-002-C is for the Camp Shabbona Development. The proposed project is for the development of a new campground including, but not limited to, small cabins, tent sites, a toilet/shower building, picnic/program shelter, gatehouse, landscaping, trails/paths, site furnishings, utilities, site development, signage and other related work as specified in the plans & specifications.

Bid Opening Date: 4/23/2014

Bid Results:

<u>Firm</u>	<u>Base Bid</u>	<u>Recommended Deduct/Alternate Bid</u>
1. Burling Builders, Inc.	\$2,201,000.00	\$2,161,000.00
2. Old Veterans Construction	\$2,880,270.60*	\$2,830,270.60
3. The Bowa Group	\$2,501,670.00**	\$2,473,370.00

Base bid amounts include costs for standing seam metal roofs on the new structures. Deduct alternate bids were requested in the Bid Documents and represent the costs for the construction of asphalt shingles in lieu of the standing seam metal roof panels at the toilet/shower building, small cabins, shelter and gatehouse.

* Old Veterans Construction bid was read into the record as \$2,814,729.95, but after further examination, Old Veterans Construction made a mathematical error in their calculations. Their actual bid is \$2,880,270.60.

**The Bowa Group, Inc. bid was read into the record as \$3,134,574.00, but after further examination, The Bowa Group, Inc. made a mathematical error in their calculations. Their actual bid is \$2,501,670.00.

Estimated Fiscal Impact: \$2,161,000.00

Contract Period: 9 months from notice to proceed.

Account Name/Number: Accounts, 25-6730, 51-6730, 52-6730, 54-6730

District: 4

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

Presented by: ARNOLD RANDALL, General Superintendent

Department: Planning & Development

Request: requesting authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a contract with Burling Builders, Inc., Chicago, Illinois.

Reason: Contract 13-80-03-003-C is for the Camp Sullivan Phase I Group Development. The proposed project is the redevelopment and new construction of the existing Camp Sullivan group camp. Work includes, but is not limited to, the renovation of existing bunkhouses, construction of new small cabins, new toilet/shower building, new picnic/program shelter, landscaping, development of trails/paths, site furnishings, utilities, site development, parking, signage and other related work as specified in the plans & specifications. Future phases of work (not included) will add family camp sites in phase II, and barn renovation in phase III.

Bid Opening Date: 4/25/2014

Bid Results:

<u>Firm</u>	<u>Base Bid</u>	<u>Recommended Deduct Alternate Bid</u>
1. Burling Builders, Inc.	\$2,955,000.00	\$2,921,000.00
2. Old Veterans Construction	\$2,999,828.00	\$2,965,828.00
3. Wight Construction	\$3,200,000.00	\$3,180,000.00

Base bid amounts include costs for standing seam metal roofs on the new structures. Deduct alternate bids were requested in the Bid Documents and represent the costs for the construction of asphalt shingles in lieu of the standing seam metal roof panels at the toilet/shower building, small cabins, and shelter.

Estimated Fiscal Impact: \$2,921,000.00

Contract Period: Nine (9) months from notice to proceed.

Account(s): Camp Development 25-6780, 51-6780, 52-6780, 54-6730

District(s): 6

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

REVENUE REPORT

14-0260

Department: Finance and Administration

Request: Receive and File

Report Title: Revenue and Expense Report

Report Period: Analysis of Revenue and Expense as of March 31, 2014

Summary: Revenue and Expense Report, Forest Preserve District of Cook County Corporate Fund

Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expense
As of March 31, 2014

REVENUES	2013 Budget	2014 Budget	Mar-13	Mar-14	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	45,307,302	46,731,676	18,546,423	21,173,806	2,627,383	45%
Personal Property Taxes	834,100	2,992,351	209,745	630,651	420,905	21%
Golf	990,000	990,000	-	-	-	0%
Concessions	200,000	220,000	30,182	40,710	10,528	19%
License Agreements	1,400,000	678,800	664,715	425,354	(239,362)	63%
Land Use Fees	250,000	257,500	59,561	54,460	(5,101)	21%
Winter Sports	15,000	15,000	4,975	55,014	50,039	367%
Equestrian Licenses	40,000	40,000	937	194	(743)	0%
Miscellaneous Income	100,000	100,000	37,911	12,783	(25,128)	13%
Picnic Permit Fees	890,000	950,000	362,312	447,599	85,287	47%
Pool Fees	400,000	420,000	-	(30)	(30)	0%
Fines	320,000	336,000	71,503	72,655	1,152	22%
Interest	150,000	100,000	6,569	4,979	(1,590)	5%
Fund Balance Contribution	1,945,323	3,450,961	-	-	-	0%
TOTALS	52,841,725	57,282,288	19,994,832	22,918,174	2,923,342	40%

EXPENDITURES	2013 Budget	2014 Budget	Mar-13	Mar-14	Year-to- Year Current Month Difference	Year- to- Date % of Total Budget
			Year-to-Date Actuals	Year-to- Date Actuals		
General Office	1,884,258	1,885,026	287,280	316,628	29,348	17%
Finance & Administration	2,054,581	1,894,484	255,639	398,788	143,150	21%
Human Resources	585,246	562,261	78,967	87,229	8,262	16%
Resource Management	7,653,505	4,202,788	1,159,391	1,167,819	8,428	28%
Conservation & Experiential Pr.	-	4,482,385	-	58,590	58,590	1%
Landscape Maintenance	10,504,913	9,956,507	1,114,570	1,592,028	477,458	16%
Facility Maintenance	9,203,145	9,083,379	898,351	1,205,390	307,038	13%
Resident Watchmen Facilities	250,000	257,500	950	118	(832)	0%
Recreation, Volunteer Res.&Permits	3,046,935	1,739,578	209,037	330,638	121,602	19%
Law Enforcement	9,514,640	9,255,987	1,364,659	1,621,608	256,949	18%
Legal Department	1,365,971	1,302,257	204,235	208,110	3,874	16%
Planning & Development	1,813,531	1,758,056	290,906	286,988	(3,918)	16%
District-Wide Services	3,415,000	4,352,080	269,550	143,003	(126,547)	3%
Transfer Out of Corporate Fund	1,550,000	6,550,000	-	-	-	0%
TOTALS	52,841,725	57,282,288	6,133,535	7,416,936	1,283,401	13%